

HEAD OFFICE

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Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Vivirers Street
MOREBENG 0810
Telephone : (015) 397 4333 / (015) 397 4327
Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: Malola M.T

Ref: FIN: 8/1/1/04

Date: 19 September 2023

ADVERT

REQUEST FOR QUOTATION

MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS FROM SERVICE PROVIDERS WHO ARE REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) FOR ON THE UPDATING OF THE ASSET REGISTER FINANCIAL SYSTEM IN LINE WITH MSCOA REQUIREMENTS

1. : Specification

Description	Amount
UPDATING OF THE ASSET MODULE ON THE FINANCIAL SYSTEM IN LINE WITH MSCOA REQUIREMENTS	
Subtotal	
V.A.T @ 15 %	
Total cost (Including V.A.T)	

1. The following documentation should accompany your quotations:

- a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- b) Tax compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

2. Stage 1: Evaluation on functionality

• **Evaluation on functionality**

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal)

Criteria	Weights	Applicable values
Proof of relevant experience by the bidding company in providing mSCOA related projects. Attach 4 appointment letters/Orders with contactable references on Client's company letterhead. Attach a maximum of 04 projects only	60	Average = 2
Completed traceable financial accounting projects on Municipalities uses SOLAR or VENUS preferably asset and inventory projects. Attached 2 appointment letters/Orders with contactable references on Client's company letterhead. Attach a maximum of 02 projects only	40	Good = 3 Very good = 4
Total	100	Excellent = 5

4. Stage 3: Evaluation on Price and Specific Goals

- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

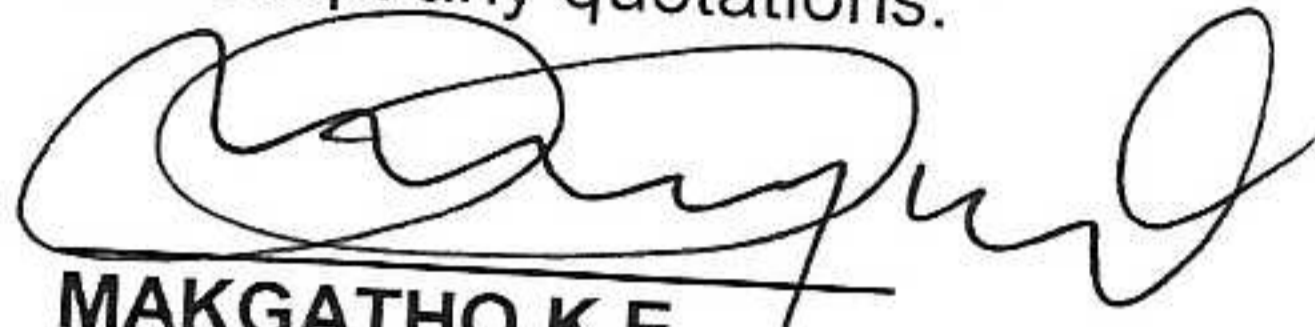
The following conditions will apply:

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,

- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Ms. Wiso P.M** at **015 501 2303** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **26 September 2023 at 11h00**, clearly marked **"UPDATING OF THE ASSET REGISTER ON THE FINANCIAL SYSTEM IN LINE WITH MSCOA REQUIREMENTS"**

"No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



MAKGATHO K.E
MUNICIPAL MANAGER